

# THORPE BAY YACHT CLUB



## HANDBOOK & PROGRAMME OF EVENTS 2024

115 Thorpe Bay Gardens  
Thorpe Bay  
Essex  
SS1 3NW  
(01702) 587563

[www.tbyc.org](http://www.tbyc.org)

The General & Sailing Committees make every effort to ensure this programme is compiled with accurate information. However, we are constantly striving to offer more activities that appeal to all members.

Please regularly visit the TBYC website [www.tbyc.org](http://www.tbyc.org) for updates.

All members & visitors should wear an adequate personal flotation device whilst afloat.

Happy Sailing in 2024

## Index

Page 3	Bar, Kitchen, Catering, Room Bookings and Events
Page 4	TBYC Fixed Race Marks Diagram
Page 5 - 8	Race Duties & Dutyman information
Page 9	TBYC VHF Radio Call Signs
Page 10	Cadet Development Pathway
Page 11 - 12	Cadet Week Groups & Descriptions
Page 14	2024 Cadet Racing / Race Training Dates
Page 15	Dart 15, Cruiser & Sandhopper Dates
Page 16	Contact details for club Committees and Office

## Bar and Kitchen Working Hours 2024

Day	Bar	Kitchen
Monday	Club closed all day - except for Bank Holidays when opening will be Sunday hours	
Tuesday	Club closed all day - Lunchtime members are welcome Wednesday evenings.	
Wednesday	11.00 - 15.00 & 18.00 - 23.00	11.30 - 14.30 & 18:00 - 20:00
Thursday	11.00 - 15.00 & 18.00 - 23.00	11.30 - 14.30
Friday	11.00 - 23.00	11.30 - 14.30 & 17:30 - 20:00
Saturday	11.00 - 23.00	11.00 - 15.00
Sunday	11.00 - 19.00 winter & 11.00 - 21.00 Summer	11.30 - 14.30

Kitchen opening times may be extended at weekends during the sailing season to encompass sailing times and special events. Please check [tbyc.org](http://tbyc.org) & the TBYC Facebook page for updates.

If the Bar is empty 1 hour before closing then it will close early. If you plan on coming into the club during the last hour phone ahead and the bar will stay open.

If a private function is booked to use the main bar, members will have access to the Commodore Bar.

## Club Kitchen Catering

To book a table or discuss your requirements please talk to the bar staff at the club or call the bar on 01702 587563 Option 1 during Bar open hours (see above) to make bookings.

## Private Parties at Thorpe Bay Yacht Club

Main Bar, Commodore Bar or Sail Training Room.

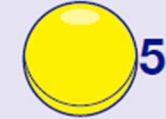
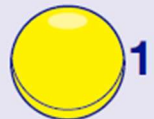
All subject to availability, please contact the club Events Manager Bev Warrington for bookings via [eventstbyc@gmail.com](mailto:eventstbyc@gmail.com)



# TBYC Fixed Race Marks 2024

Not to Scale - Diagrammatic only

Marks 1 to 15 are 1.2m diameter yellow/orange round buoys



Coastguard Station

Shore Box  
Clubhouse Transit Mark

Bastion

Halfway House

## **Race Duties**

### **What are Race Duties?**

Race duties are needed to manage the club racing and to provide safety support boat cover. These are managed on **Dutyman**, an online tool – see the link on the TBYC website to access. All club members who race or sail, and benefit from the support are expected to take their turn doing duties and all members (except Lunchtime Members) of TBYC can get involved by volunteering.

Currently around 200 members undertake 800 or so duties each year. The majority do 3 or 4 duties per year but some volunteer to do many more.

Duties are for Race Officer, Assistant Race Officer and the helm and crew of the support boats plus RIB launch using the clubs tow car.

A Duty Officer is allocated for each race day and is usually a member of the Sailing Committee or an experienced volunteer.

### **Duty man and the Duty Roster**

Dutyman is the tool used by TBYC to allocate and manage race duties and has been in use for over 10 years at TBYC.

In Jan / Feb each year the club calendar is produced and members are invited to choose their race duties for the coming season which is normally April to the following March. The dutyman calendar is then published populated with all duty holders names and an email is sent out to notify each member of their duties.

### **Duty Management**

DutyMan can be accessed via the link on the website and duty-holders can access the full facilities by logging in with their name and password or just entering their email address which will send a link allowing you to log in without a password.

Duty-holders are advised to set up a 'favourite' or 'bookmark' on their computer, tablet or phone, with their password embedded, for quick and easy access to DutyMan.

DutyMan has good help and guidance tabs and links, and most actions in DutyMan can be done by the click of a mouse or the tap of a tablet.

DutyMan emails reminders to all duty-holders 10 Days and 3 days prior to each event.

## **Annual Duty Allocation**

After the DutyMan calendar is published with allocated duties during March DutyMan will then email all duty-holders with their allocated duties and dates.

**Please access DutyMan immediately on receipt of your duty list and ‘confirm’ your duties under the ‘confirm your duties’ tab.** A blue tick ( ✓ ) will appear against your duty.

Confirming your duties at that time will let the duty managers know that:

- You are able to access DutyMan;
- DutyMan has your correct email address; and
- You are aware of your duties for the coming season.

You can still swap your duties at a later date even though you have confirmed them.

**Any members without email addresses will receive their duty listing by post.**

If you do not have any duties allocated but want to be involved, please email [dutyadmin@tbyc.org](mailto:dutyadmin@tbyc.org) and the DutyMan admin will contact you.




**For Duty Holders contact details please refer to the ‘directory’ located within Dutyman.**

## **DutyMan Administration.**

TBYC DutyMan Administrator: Mark Robinson      Email: [dutyadmin@tbyc.org](mailto:dutyadmin@tbyc.org)

## **DutyMan Facilities**

Log in to DutyMan to:

- Request and facilitate swaps – ***‘Request a Duty Swap’ – select up to 20.***
- Volunteer for a vacant or a ‘swap wanted’ duty - ***click on  or  in ‘volunteer for a duty’***
- Register any swaps which you have independently arranged with another member - ***request the duty swap and the other person accepts it by a ‘click’ in the email from DutyMan.***
- Register any replacement which you have independently arranged with another member -- ***click on the left of your duty and check the ‘swap wanted’ box. The other person ‘volunteers’ to take it by clicking on your  in ‘volunteer’ tab.***
- Update your contact details – ***in ‘Profile’. Input mobile numbers please.***
- Access the phone and email details of all duty-holders – ***in ‘Directory’.***
- Download the full racing programme and your duties to your electronic diary – ***‘Smartphones’ tab***

## **Duty Swapping**

**It is the duty-holder’s responsibility to seek a swap or a replacement if unable to undertake an allocated duty.**

Please use DutyMan to facilitate or confirm swaps.

DutyMan communicates by email. Requested swaps can be accepted or rejected by the click of a mouse in an email from DutyMan. All changes undertaken in DutyMan are automatically confirmed by email and the roster updated.

A duty can only be changed in DutyMan by another member agreeing to 'swap' it or 'volunteering' to do it - i.e. offer and acceptance.

### **Duty Swapping - continued**

The Dutyman Administrator can change any duty or member details.

Please agree to a swap, if at all possible, if you receive a request via Dutyman.

Please always respond to an email request for a swap from DutyMan – **it's ok to say no** – It only takes the click of the mouse.

If you have tried hard, but been unable to find a swap or replacement, please contact the TBYC DutyMan Administrator. Not at the last minute please.

### **Duty Procedures**

Duty holders should meet the Duty Officer at the top of the slipway **one and a quarter hours before the start** of the first race. **RIB crews please meet adjacent to the clubhouse one and a half hours before the start.**

Briefing shall be undertaken, and support boats launched and crewed in time for the Race Officer to be ferried to the Committee Boat and Sandhopper crews taken to their boats.

Late arrivals cause significant difficulties for the Duty Officer and may delay racing. Unless you have discussed and agreed it the Duty Officer beforehand. **Please ensure that you turn up on time.**

**Support Boat Guidelines and Race Officer Guidance are available on the TBYC website.** Please read these documents before each duty as they may have changed.

Please contact the Duty Officer at [dutyadmin@tbyc.org](mailto:dutyadmin@tbyc.org) for advice or with any concerns.

### **Post Race 'Club' RIB recovery**

The club RIBs may start to be recovered any time after the last dinghy has crossed the finishing line of the final race.

Sailing members' assistance to recover the RIBs onto the trailers on the slipway will be required after every race. Please help the RIB crews.

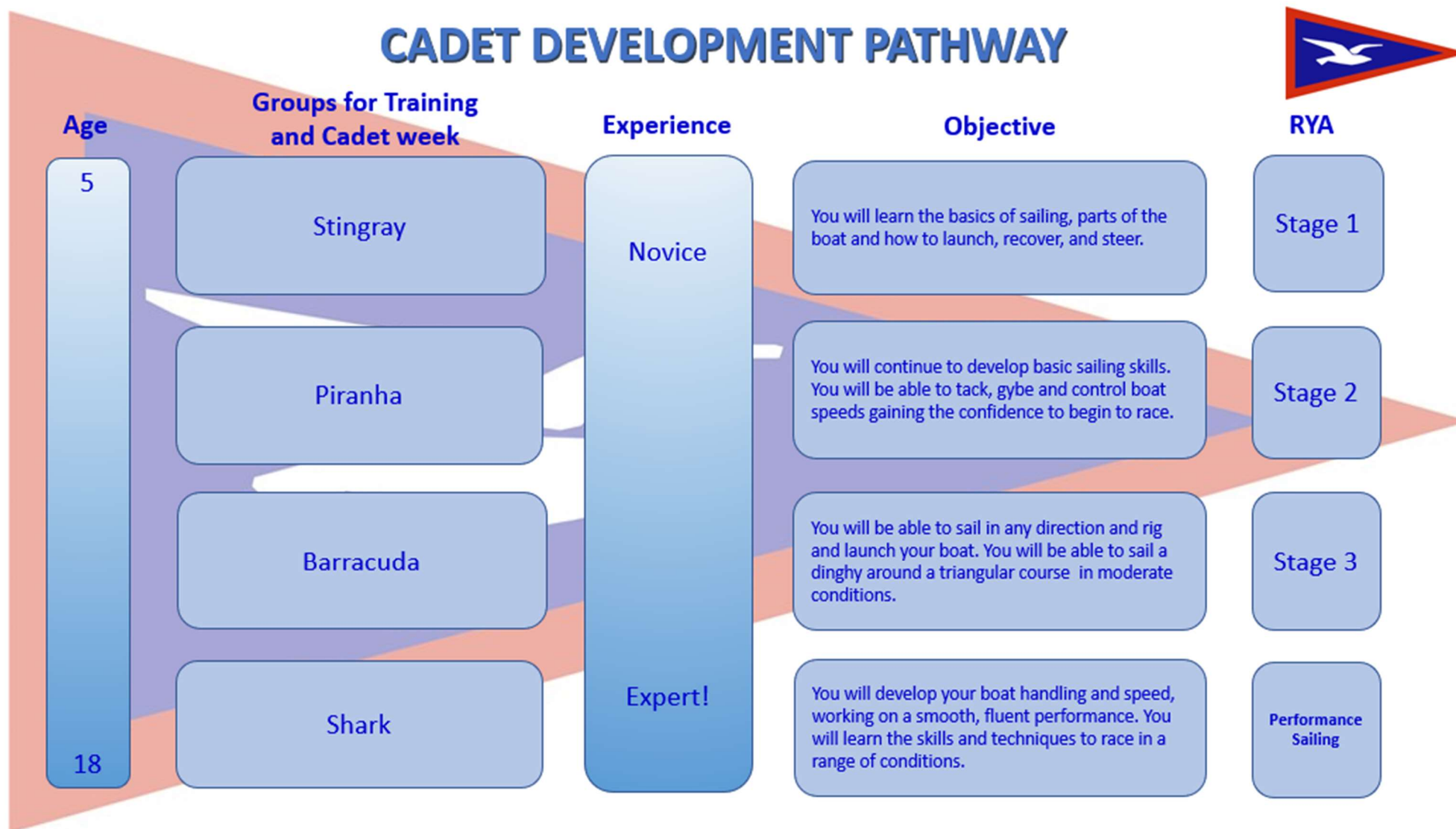


## TBYC VHF Radio Call Signs

- Seasafe 1 - Shore box adjacent to slipway
- Seasafe 2 - Displacement - white hulled support boat
- Seasafe 3 - Displacement - blue hulled support boat
- Seasafe 4 - Committee boat - white/green catamaran
- Seasafe 5 - Blue & grey RIB support boat
- Seasafe 6 - 'Polly' – Cadet Displacement Support Boat
- Seasafe 7 - Orange RIB support boat
- Seasafe 8 - Blue & White RIB support boat
- Seasafe 9 - Cadet Support boat – Small blue RIB (Humber)
- TBYC Beachmaster - Designated person handheld radio for Nationals, Open meetings & Events

## Cadet Sailing

Training will follow the names of the cadet week groups and a pathway has been formulated to help aid understanding and expectations.



# CADET WEEK GROUPS



## I AM A STINGRAY!

- I am age 5 - 12
- I am starting to learn a new sport
- I love having fun on the beach
- I enjoy sailing close to shore

### Class of boat sailed

- OPTIMIST



## I AM A PIRAHNA!

- I am age 9 - 13
- I have tried sailing before and want to improve my skills
- I would like some adventure
- I would like to try some racing

### Suggested classes of boat sailed

- TERA SPORT
- PICO
- PICO RACE



## I AM A SHARK!

- I am age 13 – 18 (Year 13)
- I am a competent and experienced sailor
- I own or have access to my own boat
- I enjoy competing and regularly race

### Suggested classes of boat sailed

- TERA PRO
- PICO RACE
- ILCA 4 (LASER 4.7), ILCA 6 (LASER RADIAL), ILCA 7 (LASER)
- FEVA
- RS200
- 420



## I AM A BARRACUDA!

- I am age 12 – 16
- I am a intermediate sailor and can sail a set course
- I own or have access to my own boat
- I enjoy racing and want to improve.

### Suggested classes of boat sailed

- TERA SPORT
- TERA PRO
- PICO RACE
- ILCA 4 (4.7)
- FEVA



### Stingrays - Oppie Beach Club

An opportunity for our youngest sailors to sail our club's Optimists. A parent will need to attend and participate with the child and help with rigging/ launching/recovering boats (no experience required). You will learn some of the basics of sailing, parts of the boat and how to launch, recover, and steer. There'll be some dry sailing (on the green) with most of the session spent on the water. The aim is to keep things fun, build confidence on the water and learn the basics.

Organiser/Coach: Adam Clark - Contact via [cadetreptbyc@gmail.com](mailto:cadetreptbyc@gmail.com)

### Piranha group

For cadets aged 9 - 13 approximately who have tried sailing before and want to improve their skills. You will continue to develop basic sailing skills. You will be able to tack, gybe and control boat speeds gaining the confidence to begin to race. The group will have some adventures while also trying some racing

Organiser/Coach: Andras Gal / Mark Dell – contact [andras.gal@me.com](mailto:andras.gal@me.com) / [sailingsectbyc@gmail.com](mailto:sailingsectbyc@gmail.com)

### Barracuda group

This group is aimed at senior school aged cadets who are intermediate sailors who can sail a set course. Cadets will be able to sail in any direction and rig and launch their boat. Cadets will be able to sail a dinghy around a triangular course in moderate conditions. Cadets will enjoy racing and want to develop their skills. Ideally cadets should own or have access to their own boat

Organiser/Coach: Nick Alston / Mark Dell – [cadetracingtbyc@gmail.com](mailto:cadetracingtbyc@gmail.com) / [sailingsectbyc@gmail.com](mailto:sailingsectbyc@gmail.com)

### Shark group

For the competent and more experienced cadets ages 13 – 18 (Year 13) ideally with access to their own boat, the shark group will develop boat handling and speed, working on a smooth, fluent performance. Cadets will learn the skills and techniques to race in a range of conditions that can be transfer and used in main club racing

Organiser/Coach: Scott Weller – [scott@advanced-grp.co.uk](mailto:scott@advanced-grp.co.uk)

### Mini Races

This is a race series for those Cadets who normally do not compete in the main club races. There will be several short races on each day and will be supported by a club coach.

Coach: Nick / Andras – [cadetracingtbyc@gmail.com](mailto:cadetracingtbyc@gmail.com) / [andras.gal@me.com](mailto:andras.gal@me.com)

## Cadet Sailing - Continued

### Safety, parental responsibility, volunteering

Cadet sailing needs to be fun and safe. Careful risk assessment will be done to make sure that we have the sufficient resources for safety cover appropriate for the conditions. This includes safety boats and experienced safety crew. There will be days when it will not be safe to sail. This decision is the responsibility of the lead coach of the session. Flag officers and other experienced sailors of the club will support and help our coaches to make the right decisions. Every effort will be made to make sensible and timely decisions to help families to plan their weekend. The lead coach will advise parents - young or less experienced sailors may be encouraged to reef or discouraged from sailing in marginal conditions.

Parents/guardians/carers always take the ultimate responsibility for their child/children and any other child left in their care, even when the child is participating in activities being run by a club instructor/volunteers as per the Parent's charter please ensure you are familiar with this and other safeguarding policies. Information about contacting the welfare office is displayed throughout the club

<https://www.tbyc.org/safeguarding>

All sailors, coaches and safety crew on the water need to wear buoyancy aids. We need volunteers to support these sessions: parents and helpers will help on the beach to launch and safely recover boats. Boat setup needs checking before launching. Coaching and support boats will need experienced and PB2 qualified helms as well as crew. We encourage helpers to dress for sailing, it is often necessary to get wet when helping sailors in difficulties. Parents with little or no experience will also be strongly encouraged to get involved, your help is invaluable as support crew.

For planning and safety booking in advance will be requested for these sessions (sailors and safety volunteers), which will be advertised on the website, WhatsApp group and Facebook. We may not be able to take all keen sailors on the water if resources are not satisfactory. Every effort will be made to support young sailors, this could involve splitting sailors into two groups and then get the second group sailing after the first group finished. It is so much more convenient to meet these decisions and plan ahead.

Parents who volunteer to support cadet sailing will be recognised and valued by the club. We will keep a record of volunteer duties done. If you are given a club race duty and you wish to support your child's sailing instead, please, plan ahead and request a swap on dutyman. Please, do not hesitate to approach Andras, or other club officials to request help, do not leave it to the last minute. Cadet sailing is at the heart of our club, we are here to enjoy sailing, support families and have fun safely.

### Borrowing club boats

These need to be booked following the process published on the TBYC website. <https://www.tbyc.org/club-boats/>

## 2024 Cadet Racing / Race Training Dates

### Mini Races

Sunday 5<sup>th</sup> May  
Sat-Mon 25<sup>th</sup> – 27<sup>th</sup> May TBYC Regatta  
Sunday 9<sup>th</sup> June  
Sunday 25<sup>th</sup> August  
Sunday 15<sup>th</sup> September  
Sunday 20<sup>th</sup> October

### Tera

Saturday 23<sup>rd</sup> March – East Winter Training  
Sunday 24<sup>th</sup> March – East Winter Training  
Sunday 18<sup>th</sup> August - National Championship  
Monday 19<sup>th</sup> August - National Championship  
Tuesday 20<sup>th</sup> August - National Championship  
Saturday 2<sup>nd</sup> November - Eastern Training  
Sunday 3<sup>rd</sup> November - Eastern Training

### External Events

Saturday 8<sup>th</sup> June – Matt Dear Trophy TEYC  
Sunday 27<sup>th</sup> July – Cadet Sail with TEYC  
Interclub???

**Cadet Week** Monday 5<sup>th</sup> to 9<sup>th</sup> August

### Cadet Training - BARRACUDAS

Sunday 7<sup>th</sup> April  
Sunday 12<sup>th</sup> May  
Sunday 23<sup>rd</sup> July  
Sunday 1<sup>st</sup> September  
Sunday 22<sup>nd</sup> September  
Sunday 6<sup>th</sup> October

### Cadet Training - PIRANHAS

Sunday 28<sup>th</sup> April  
Sunday 19<sup>th</sup> May  
Sunday 28<sup>th</sup> July  
Sunday 1<sup>st</sup> September  
Sunday 22<sup>nd</sup> September  
Sunday 6<sup>th</sup> October

### Cadet Training - SHARKS

Sunday 14<sup>th</sup> April  
Sunday 21<sup>st</sup> April  
Sunday 14<sup>th</sup> July  
Sunday 29<sup>th</sup> September

### Oppie Beach Club - Stingrays

Monday 6<sup>th</sup> May  
Sunday 26<sup>th</sup> May  
Sunday 23<sup>rd</sup> June  
Sunday 7<sup>th</sup> July  
Saturday 27<sup>th</sup> July  
Sunday 8<sup>th</sup> September  
Sunday 22<sup>nd</sup> September

### RYA Training

Saturday 11<sup>th</sup> May – RYA AI Training  
Sunday 12<sup>th</sup> May – RYA AI Training  
Saturday 22<sup>nd</sup> June RYA Stage 2  
Sunday 23<sup>rd</sup> June RYA Stage 2  
Saturday 6<sup>th</sup> July – RYA Stage 2/3  
Sunday 7<sup>th</sup> July – RYA Stage 2/3

### 2-day Cadet Regatta

Saturday 7<sup>th</sup> September  
Sunday 8<sup>th</sup> September

**Dart 15**

Saturday 30<sup>th</sup> March  
 Saturday 13<sup>th</sup> April  
 Saturday 25<sup>th</sup> May  
 Saturday 22<sup>nd</sup> June  
 Saturday 13<sup>th</sup> July  
 Sunday 11<sup>th</sup> August  
 Sunday 1<sup>st</sup> September  
 Sunday 6<sup>th</sup> October

**Sunripe Cup Series****Dart 15**

Saturday 23<sup>rd</sup> Mar – Graham Dare Trophy  
 Sunday 14<sup>th</sup> July – Cruise Day  
 Sunday 20<sup>th</sup> Oct – End of Season Trophy

**Trophy events****Cruisers**

Sunday 17<sup>th</sup> March Cruiser Launch  
 Easter Weekend tba  
 Saturday 13<sup>th</sup> April Social race Roach/Crouch (dinner Swallowtail)  
 W/E 4<sup>th</sup> & 5<sup>th</sup> May Woolverstone & Shotley Marina  
 25<sup>th</sup> – 27<sup>th</sup> May TBC  
 27<sup>th</sup> & 28<sup>th</sup> July Bradwell Marina  
 24<sup>th</sup> – 26<sup>th</sup> August Cruise to Burnham Marina  
 26<sup>th</sup> October Cruiser Lift Out

**Sandhoppers**

Saturday 16<sup>th</sup> March Sandhopper Lift In  
 3<sup>rd</sup> & 4<sup>th</sup> August Sandhopper Nationals at Maylandsea  
 24<sup>th</sup> – 26<sup>th</sup> August Burnham Week(end)  
 Saturday 31<sup>st</sup> August Sandhoppers return from Burnham  
 Saturday 19<sup>th</sup> October Endeavour Trophy  
 Sunday 20<sup>th</sup> October Sandhopper Final Fling  
 Sunday 27<sup>th</sup> October Sandhopper Lift Out  
 Saturday 5<sup>th</sup> April 2025 Sandhopper Lift In

## CLUB OFFICERS

**COMMODORE: ADRIAN BUNTING**  
commodoretbyc1@gmail.com

**VICE COMMODORE: Vacant**

**REAR COMMODORE: HOWARD WARRINGTON**  
rearcommodoretbyc@gmail.com

**SAILING SECRETARY: MARK DELL**  
sailingsectbyc@gmail.com

**TREASURER: DAVID TIERNEY**  
secretary@tbyc.org

**CADET REPRESENTATIVE: LINDSAY RAINBOW**  
cadetreptbyc@gmail.com

**HOUSE REPRESENTATIVE: SCOTT WELLER**  
tbychouserep@gmail.com

**SOCIAL REPRESENTATIVE: SOPHIE BOYGLE**  
socialsecretarytbyc@gmail.com

**HONORARY SECRETARY: MARK ROBINSON**  
honorarysecretary.tbyc@gmail.com

**BAR & KITCHEN REPRESENTATIVE: NICK ELMORE**  
nick@elmoregroup.co.uk

## TBYC OFFICE & MEMBERSHIP

secretary@tbyc.org or 01702 587563 Option 2

LUCY JAMES / JANET WILLSMER

## SAILING OFFICERS

**Rear Commodore: Howard Warrington**  
rearcommodoretbyc@gmail.com

**Sailing Secretary: Mark Dell**  
sailingsectbyc@gmail.com

**Cadet Representative: Lindsay Rainbow**  
cadetreptbyc@gmail.com

**Support Boats: Tony Clarke**  
tonytwoflags@gmail.com

**Cadet Sailing Coach: Andras Gal**  
secretary@tbyc.org

**Cadet Sailing Coach: Nick Alston**  
cadetracingtbyc@gmail.com

**Results Officer: Jeremy Sandford**  
raceresults@tbyc.org

**Cadet Sailing Coach: Scott Weller**  
scott@advanced-grp.co.uk

**WELFARE / SAFEGUARDING: LESLEY DYE**  
lesleydye@sky.com

membership@tbyc.org

DAVID TIERNEY

**Monohull Class: Andrew Stickland**  
Monohullclasstbyc@gmail.com

**Sandhopper Class: Clara Mintern**  
tbycsandhoppers@icloud.com

**Windward Leeward Class: Rod Watson**  
tbycfastboat@gmail.com

**Sprint 15 / Catamaran Class: Keith Persin**  
tbycsprints@gmail.com

**Dinghy Park Officer: Jeremy Sandford**  
jeremysandford@hotmail.com

**Dutyman Administrator: Mark Robinson**  
DutyAdmin@tbyc.org

**Cruiser Captain: Wes Absolom**  
wes.absolom@gmail.com

**Mooring Officer: Paul Farrall**  
pwfarrall@yahoo.com