

# THORPE BAY YACHT CLUB



## HANDBOOK & PROGRAMME OF EVENTS 2022

115 Thorpe Bay Gardens  
Thorpe Bay  
Essex  
SS1 3NW  
(01702) 587563

[www.tbyc.org](http://www.tbyc.org)

The General & Sailing Committees make every effort to ensure this programme is compiled with accurate information. However, we are constantly striving to offer more activities that appeal to all members.

Please regularly visit the TBYC website [www.tbyc.org](http://www.tbyc.org) for updates.

All members & visitors should wear an adequate personal flotation device whilst afloat.

Happy Sailing in 2022

## Bar and Kitchen Working Hours 2022

Day	Bar	Kitchen
Monday	Club closed all day - except for Bank Holidays when opening will be Sunday hours	
Tuesday	Club closed all day - Lunchtime members are welcome Wednesday evenings.	
Wednesday	11.00 - 15.00 & 18.00 - 23.00	11.30 - 14.30 & 18:00 - 20:00
Thursday	11.00 - 15.00 & 18.00 - 23.00	11.30 - 14.30
Friday	11.00 - 23.00	11.30 - 14.30 & 18:00 - 20:00
Saturday	11.00 - 23.00	11.00 - 15.00
Sunday	11.00 - 19.00 winter & 11.00 - 21.00 Summer	11.30 - 14.30

Kitchen opening times may be extended at weekends during the sailing season to encompass sailing times and special events. Please check [tbyc.org](http://tbyc.org) & the TBYC Facebook page for updates.

If the Bar is empty 1 hour before closing then it will close early. If you plan on coming into the club during the last hour phone ahead and the bar will stay open.

If a private function is booked to use the main bar, members will have access to the Commodore Bar.

## Club Kitchen Catering

Please contact our Head Chef James Johnson to discuss all your requirements and to make bookings. Contact James by phone 01702 587563 or email [tbyckitchen@gmail.com](mailto:tbyckitchen@gmail.com).

## Private Parties at Thorpe Bay Yacht Club

Main Bar, Commodore Bar or Sail Training Room

All subject to availability, please contact the club secretary Janet Willsmer / Joanne Tierney / Lucy James for bookings on 01702 587563 or [secretary@tbyc.org](mailto:secretary@tbyc.org)



# TBYC Fixed Race Marks 2022

Not to Scale - Diagrammatic only

Marks 1 to 15 are 1.2m diameter yellow/orange round buoys



## **Race Duties**

### **What are Race Duties?**

Race duties are needed to manage the club racing and to provide safety support boat cover. These are managed on **Dutyman**, an online tool – see the link on the TBYC website to access. All club members who race or sail, and benefit from the support are expected to take their turn doing duties and all members of TBYC can get involved by volunteering.

Currently around 200 members undertake 800 or so duties each year. The majority do 3 or 4 duties per year but some volunteer to do many more.

Duties are for Race Officer, Assistant Race Officer and the helm and crew of the support boats plus RIB launch using the clubs tow car.

A Duty Officer is allocated for each race day and is usually a member of the Sailing Committee.

### **Duty man and the Duty Roster**

Dutyman is the tool used by TBYC to allocate and manage race duties and has been in use for over 10 years at TBYC.

In Jan / Feb each year the club calendar is produced and members are invited to choose their race duties for the coming season which is normally April to the following March. The dutyman calendar is then published populated with all duty holders names and an email is sent out to notify each member of their duties.

### **Duty Management**

DutyMan can be accessed via the link on the website and duty-holders can access the full facilities by logging in with their name and password.

Duty-holders are advised to set up a 'favourite' or 'bookmark' on their computer, tablet or phone, with their password embedded, for quick and easy access to DutyMan.

DutyMan has good help and guidance tabs and links, and most actions in DutyMan can be done by the click of a mouse or the tap of a tablet.

DutyMan emails reminders to all duty-holders 3 weeks and 1 week prior to each event.

## **2022 Duty Allocation**

After the DutyMan 2022 calendar is published with allocated duties during March 2022 DutyMan will then email all duty-holders with their allocated duties and dates.

**Please access DutyMan immediately on receipt of your duty list and ‘confirm’ your duties under the ‘confirm your duties’ tab.** A blue tick ( ✓ ) will appear against your duty.

Confirming your duties at that time will let the duty managers know that:

- You are able to access DutyMan;
- DutyMan has your correct email address; and
- You are aware of your 2022 duties.

You can still swap your duties at a later date even though you have confirmed them.

**Any members without email addresses will receive their duty listing by post.**

If you do not have any duties allocated but want to be involved, please email [dutyadmin@tbyc.org](mailto:dutyadmin@tbyc.org) and the Dutyman admin will contact you.

**For 2022 Duty Holders contact details please refer to the ‘directory’ located within Dutyman.**




### **DutyMan Administration.**

TBYC DutyMan Administrator: Mark Robinson

Email: [dutyadmin@tbyc.org](mailto:dutyadmin@tbyc.org)

## DutyMan Facilities

Log in to DutyMan to:

- Request and facilitate swaps – ***‘Request a Duty Swap’ – select up to 20.***
- Volunteer for a vacant or a ‘swap wanted’ duty - ***click on  or  in ‘volunteer for a duty’***
- Register any swaps which you have independently arranged with another member - ***request the duty swap and the other person accepts it by a ‘click’ in the email from DutyMan.***
- Register any replacement which you have independently arranged with another member -- ***click on the left of your duty and check the ‘swap wanted’ box. The other person ‘volunteers’ to take it by clicking on your  in ‘volunteer’ tab.***
- Update your contact details – ***in ‘Profile’. Input mobile numbers please.***
- Access the phone and email details of all duty-holders – ***in ‘Directory’.***
- Download the full racing programme and your duties to your electronic diary – ***‘Smartphones’ tab***

## Duty Swapping

**It is the duty-holder’s responsibility to seek a swap or a replacement if unable to undertake an allocated duty.**

Please use DutyMan to facilitate or confirm swaps.

DutyMan communicates by email. Requested swaps can be accepted or rejected by the click of a mouse in an email from DutyMan. All changes undertaken in DutyMan are automatically confirmed by email and the roster updated.

A duty can only be changed in DutyMan by another member agreeing to ‘swap’ it or ‘volunteering’ to do it - i.e. offer and acceptance.

## Duty Swapping - continued

The Dutyman Administrator can change any duty or member details.

Please agree to a swap, if at all possible, if you receive a request via Dutyman.

Please always respond to an email request for a swap from DutyMan – **it's ok to say no** – It only takes the click of the mouse.

If you have tried hard, but been unable to find a swap or replacement, please contact the TBYC DutyMan Administrator. Not at the last minute please.

## Duty Procedures

Duty holders should meet the Duty Officer at the top of the slipway **one and a quarter hours before the start** of the first race. **RIB crews please meet adjacent to the clubhouse one and a half hours before the start.**

Briefing shall be undertaken, and support boats launched and crewed in time for the Race Officer to be ferried to the Committee Boat and Sandhopper crews taken to their boats.

Late arrivals cause significant difficulties for the Duty Officer and may delay racing. Unless you have discussed and agreed it the Duty Officer beforehand. **Please ensure that you turn up on time.**

**Support Boat Guidelines and Race Officer Guidance are available on the TBYC website.** Please read these documents before each duty as they may have changed.

Please contact the Duty Officer for advice or with any concerns.

## Post Race 'Club' RIB recovery

The club RIBs may start to be recovered any time after the last dinghy has crossed the finishing line of the final race.

Sailing members' assistance to recover the RIBs onto the trailers on the slipway will be required after every race. Please help the RIB crews.

## TBYC VHF Radio Call Signs

- Seasafe 1 - Shore box adjacent to slipway
- Seasafe 2 - Displacement - white hulled support boat
- Seasafe 3 - Displacement - blue hulled support boat
- Seasafe 4 - Committee boat - white/green catamaran
- Seasafe 5 - Blue & grey RIB support boat
- Seasafe 6 - 'Polly' – Cadet Displacement Support Boat
- Seasafe 7 - Orange RIB support boat
- Seasafe 8 - Blue & White RIB support boat
- Seasafe 9 - Cadet Support boat – Small blue RIB (Humber)
- TBYC Beachmaster - Designated person handheld radio for Nationals, Open meetings & Events

## Sail Training - for all members

The dates for the TBYC Sail Training sessions are listed in this programme. Dates may change and further sessions may be added.

Application is online: <https://www.tbyc.org/sail-training/>

Further details and resources may be published on the TBYC website.



## Cadet Sailing

### Mini Races

This is a race series for those Cadets who normally do not compete in the main club races. There will be several short races on each day and will be supported by a club coach.

Coach: Nick / Andras

### Fun Sailing

An opportunity to be involved in games and activities to develop seamanship skills. An expedition may be arranged if conditions are safe and satisfactory safety cover can be arranged for a long trip.

Coach: Andras

### Tera

Race training for our advanced Tera Team sailors. Sailors need to have their own boat (RS Tera) and need to have sufficient experience and skills to enjoy the session. RYA Youth scheme stage 3 or equivalent. The team is welcoming new sailors. Approach me for advice and support - if your child would like to develop their skills and join in. With commitment and regular sailing, it does not take that much to progress. Current team has cadets from 9 to 14 years of age.

Coach: Andras

### Race Training

This activity is aimed at the more experienced Cadet Sailors to develop their Racing skills, probably Year 7 onwards. Sessions include exercises to improve boat handling, sailing a set course, starting and finishes with a series of short races.

Coach: Nick

### Oppie Beach Club

An opportunity for our youngest sailors to sail our club's Optimists. A parent will need to attend with the child and be able to help with rigging / launching / recovering boats (no experience required). There'll be some dry sailing (on the green) with most of the session spent on the water. The aim is to keep things fun, build confidence on the water and learn the basics.

Organiser/Coach: Adam Clark

## Cadet Sailing - Continued

### Safety, booking, volunteering

Cadet sailing needs to be fun and safe. Careful risk assessment will be done to make sure that we have the sufficient resources for safety cover appropriate for the conditions. This includes safety boats and experienced safety crew. There will be days when it will not be safe to sail. This decision is the responsibility of the lead coach of the session. Flag officers and other experienced sailors of the club will support and help our coaches to make the right decisions. Every effort will be made to make sensible and timely decisions to help families to plan their weekend.

All sailors, coaches and safety crew on the water need to wear buoyancy aids. We need volunteers to support these sessions: parents and helpers will help on the beach to launch and safely recover boats. Boat setup needs checking before launching. Coaching and safety motorboats will need experienced and qualified helms and safety crew. We encourage helpers to dress for sailing, it is often necessary to get wet when helping sailors in difficulties. Parents with little or no experience will also be strongly encouraged to get involved, your help is invaluable as safety crew.

For planning and safety booking in advance will be requested for these sessions (sailors and safety volunteers), which will be advertised on the website, WhatsApp group and Facebook. We may not be able to take all keen sailors on the water if resources are not satisfactory. Every effort will be made to support young sailors, this could involve splitting sailors into two groups and then get the second group sailing after the first group finished. It is so much more convenient to meet these decisions and plan ahead.

The lead coach will advise parents - young or less experienced sailors may be encouraged to reef or discouraged from sailing in marginal conditions. A short, supported taster may still be possible.

Parents who volunteer to support cadet sailing will be recognised and valued by the club at least as much as other volunteers supporting club racing. The club is respecting your choice. We will keep record of volunteer duties done. If you are given a club race duty and you wish to support your child's sailing instead, please, plan ahead, speak up, request a swap. Please, do not hesitate to approach Andras, or other club officials to request help, do not leave it to the last minute. Cadet sailing is at the heart of our club, we are here to enjoy sailing, support families and have fun safely. Volunteers should feel empowered, supported and valued.

## 2022 Cadet Racing / Race Training Dates

### Mini Races

Monday 18<sup>th</sup> April  
Sunday 5<sup>th</sup> June  
Sunday 17<sup>th</sup> July  
Sunday 7<sup>th</sup> August  
Sunday 25<sup>th</sup> September

### Fun Sailing

Sunday 12<sup>th</sup> June  
Sunday 31<sup>st</sup> July  
Sunday 11<sup>th</sup> September

### Cadet Events & Trophies

Saturday 27<sup>th</sup> August – Cadet Regatta  
Sunday 28<sup>th</sup> August – Cadet Regatta  
Sunday 29<sup>th</sup> August – Cadet Regatta  
  
Saturday 8<sup>th</sup> October - Matt Dear Trophy TEYC  
Sunday 9<sup>th</sup> October - Interclub Essex YC

### Tera

Sunday 17<sup>th</sup> April  
Sunday 22<sup>nd</sup> May  
Saturday 16<sup>th</sup> July – Tera Open  
Sunday 24<sup>th</sup> July  
Sunday 21<sup>st</sup> August – 18:00 start  
Sunday 18<sup>th</sup> September  
Saturday 8<sup>th</sup> October – Tera East Training  
Sunday 9<sup>th</sup> October – Tera East Training

### Race Training

Sunday 3<sup>rd</sup> April  
Sunday 8<sup>th</sup> May  
Sunday 29<sup>th</sup> May  
Sunday 19<sup>th</sup> June  
Sunday 3<sup>rd</sup> July  
Sunday 14<sup>th</sup> August  
Sunday 4<sup>th</sup> September  
Sunday 2<sup>nd</sup> October

### Oppie Beach Club

Saturday 2<sup>nd</sup> April at 11:30  
Saturday 23<sup>rd</sup> April at 15:00  
Saturday 7<sup>th</sup> May at 14:00  
Saturday 21<sup>st</sup> May at 14:30  
Sunday 5<sup>th</sup> June at 13:30  
Saturday 18<sup>th</sup> June at 13:30  
Saturday 2<sup>nd</sup> July at 12:30  
Sunday 17<sup>th</sup> July at 13:00  
Saturday 6<sup>th</sup> August at 16:00  
Saturday 20<sup>th</sup> August at 16:00  
Saturday 3<sup>rd</sup> September at 14:30  
Saturday 17<sup>th</sup> September at 14:30  
Saturday 1<sup>st</sup> October at 13:30

**Cadet Week** Monday 25<sup>th</sup> July to Friday 29<sup>th</sup> July

## Sandhopper

Saturday 26<sup>th</sup> March - Sandhopper Lift In  
Saturday 26<sup>th</sup> March – Sandhopper Lift In supper  
Saturday 2<sup>nd</sup> & Sunday 3<sup>rd</sup> July – MBYC Open  
Saturday 30<sup>th</sup> July - Endeavour Trophy  
Saturday 13<sup>th</sup> & Sunday 14<sup>th</sup> August - Sandhopper Class Championships  
Saturday 13<sup>th</sup> August – Sandhopper Class 50<sup>th</sup> Anniversary BBQ  
Saturday 27<sup>th</sup> to Monday 29<sup>th</sup> August - Burnham Week  
Sunday 16<sup>th</sup> October - Sandhopper Lift Out  
Saturday 25<sup>th</sup> March 2023 – Sandhopper Lift In

## Cruising Section

Sunday 27 <sup>th</sup> March	Cruiser Launching
Saturday 8 <sup>th</sup> & Sunday 9 <sup>th</sup> May	Chatham Marina
Saturday 23 <sup>rd</sup> & Sunday 24 <sup>th</sup> July	Brightlingsea
Saturday 20 <sup>th</sup> & Sunday 21 <sup>st</sup> August	Conyer Creek / Faversham
Saturday 27 <sup>th</sup> to Monday 29 <sup>th</sup> August	Burnham Week
Saturday 10 <sup>th</sup> & Sunday 11 <sup>th</sup> September	Burnham Marina
Saturday 15 <sup>th</sup> October	Cruiser Lift Out
Sunday 26 <sup>th</sup> March <b>2023</b>	Cruiser Launching

## Sprint 15 Sunripe Cup Series

Saturday 14<sup>th</sup> May  
Saturday 28<sup>th</sup> May  
Saturday 04<sup>th</sup> June  
Sunday 26<sup>th</sup> June  
Saturday 02<sup>nd</sup> July  
Saturday 27<sup>th</sup> August  
Saturday 03<sup>rd</sup> September  
Saturday 08<sup>th</sup> October

## CLUB OFFICERS

**COMMODORE: ADRIAN BUNTING**

commodoretbyc1@gmail.com

**VICE COMMODORE: NICK ELMORE**

nick@elmoregroup.co.uk

**REAR COMMODORE: HOWARD WARRINGTON**

rearcommodoretbyc@gmail.com

**SAILING SECRETARY: MARK DELL**

sailingsectbyc@gmail.com

**TREASURER: DAVID TIERNEY**

secretary@tbyc.org

**CADET REPRESENTATIVE: LINDSAY RAINBOW**

cadetreptbyc@gmail.com

**HOUSE REPRESENTATIVE: SCOTT JAMES**

tbychouserrep@gmail.com

**CADET SAILING COACH / SAIL TRAINING: ANDRAS GAL**

secretary@tbyc.org

**SOCIAL REPRESENTATIVE: LESLEY DYE**

lesleydye@sky.com

**HONORARY SECRETARY: MARK ROBINSON**

honorarysecretary.tbyc@gmail.com

**TBYC OFFICE & MEMBERSHIP: JANET WILLSMER / JOANNE TIERNEY \ LUCY JAMES**

secretary@tbyc.org or 01702 587563

## SAILING OFFICERS

**Rear commodore: Howard Warrington**

rearcommodoretbyc@gmail.com

**Sailing secretary: Mark Dell**

sailingsectbyc@gmail.com

**Cadet Representative: Lindsay Rainbow**

cadetreptbyc@gmail.com

**Support Boats: Tony Clarke**

tonytwoflags@gmail.com

**Cadet Sailing Coach: Andras Gal**

secretary@tbyc.org

**Cadet Racing / Race Training: Nick Alston**

cadetracingtbyc@gmail.com

**Results Officer: Graham Dare**

raceresults@tbyc.org

**Monohull Class: Mark Petty-Mayor**

mpmfinn695@gmail.com

**Sandhopper Class: Scott James**

sandhopperclass@gmail.com

**Windward Leeward Class: Rod Watson**

tbycfastboat@gmail.com

**Sprint 15 / Catamaran Class: Keith Persin**

tbycsprints@gmail.com

**Dinghy Park Officer: Jeremy Sandford**

jeremysandford@hotmail.com

**Dutyman Administrator: Mark Robinson**

DutyAdmin@tbyc.org

**Cruiser Captain: Wes Absolom**

wes.absolom@gmail.com

## CRUISING OFFICERS

**Cruiser Captain: Wes Absolom**

wes.absolom@gmail.com

**Mooring Officer: Paul Farrall**

pwfarrall@yahoo.com